

**PTA General Meeting**  
**September 15, 2020**  
**Held over zoom**

In attendance: Vanessa Sula, Jessica Speck, Kelly DeVolder, Melissa Savage, Lorrie Walker, Casey Hartman, Landis, Judith Kudia, Sarah Flower, Kim Pirc, Carlisle Harris, Sharnell Weatherby, Renee Sourile, Sharla Brender, Valerie Lentz, Betty Beaudry, Amy Nowak, Darci Ridge, Heather Lacey, Nicole Bell, Jody O, Lori Siuta, Ella Pfaff

President welcome and introduction and overview to members and large. Goal this year, with regard to limits from Covid-19 is to try to bring the sense of togetherness but still at a distance. To keep the kids connected without adding a lot of stress and hassle to teachers, staff, parents, or students.

Invitation to brainstorm ideas of any kind during new business.

Meeting called to order at 6:00pm

Treasurer's Report: (Lorrie Walker)

- Current balance \$23,779.32
- Last year approvals:
  - Teacher Appreciation
  - Mandatory expenses: Website, Zoom, Insurance, Check Order, State of IL PTA Dues
  - Back-To-School Snacks for Teachers
- Time-sensitive fundraisers
  - Brick Fundraiser: Ends 9/30, currently have 15 orders
  - Class Color shirts: Ends 9/19, currently have 167 orders.
    - \$12 per shirt for standard sizes
    - Available for order online until 9/19
    - Pickup will be at Makery Studios
- On-going Fundraisers -
  - AmazonSmile now through Amazon App: select Lincoln Elementary PTA (Plainfield, IL) as your charity
  - Box Tops also available through BTFE App
    - Box Tops For Education
    - Just download the app, scan your receipt and it does all the work for you.

Cape Rep Report: (Lorrie Walker)

- Cannot host any fundraising on school property (including Food trucks)
- Park District: Eaton Preserve family fun fest 9/26
- Mather Woods: Star gazing 9/21?

- Public libraries (plainfield and joliet) have make and take crafts, check with them for more info.

Secretary Report: (Melissa Savage)

- Website Upgrades: LincolnPTA.com
- All things PTA can be found on the website
- Online member registration only
- Membership from 2019-20 ends 9/30

VP: Improvement Report: (Kelly DeVolder)

- Hi-Jynx hunt coming to an end. A brief reminder description of what the event was.
  - 131 hunts completed
  - 63 individual students participated
  - Cost was \$120, Stayed significantly under our \$200 Budget.
  - Had some good learning feedback for future events/hunts
  - Prizes will begin to be sorted and tagged. Grand prize will be drawn soon as well. Then prize distribution will begin.

VP: Events Report Report: (Jessica Speck)

- Events will look different this year
- No in-person events until we are back in school
- Classroom parties - will discuss potential idea in new business

Present Report: (Vanessa Sula)

- LG pergola will be installed in September/October
- Rules and Budget - working documents need approval.
- Standing rules will be voted on next meeting
  - Emailed to you in your newsletter
  - Mission Statement & Core Values
  - Code of Conduct
  - Social Media Policy
  - Committee Procedures

Items that need approval by vote

- 3 Bylaws changes.
  1. Change from 9 required meetings to 5 meetings. Still able to hold 9 meetings if needed. No already scheduled meetings will be cancelled at this time.
  2. Change the month "August" to "September", which is when the annual report meeting has always happened
  3. Change the month "August" to "September", which is when the audit meeting has always happened
    - Motion to approve - Kim Pirc
    - Seconded - Kim Landis

- Voting Poll 1: 17aye 0 nay; Poll 2: 17 aye, 0 nay; Poll 3: 17 aye, 0 nay.
- Motion Passed for all three changes to bylaws.
  
- Audit for 2019-2020 budget:
  - Audit report read, leaving \$25420.19 in the account
  - Motion to approve - Kim Pirc
  - Seconded - Kim Landis
  - Voting Poll results: 18 aye 0 ney
  - Audit results have been approved
  
- Proposed budget for 2020-2021
  - List of mandatory expenses shared. Leaving \$1074 in a working budget without fundraising.
  - List of fundraising projected income
  - List of elective expenses
  - Leaves the PTA in the black \$759.
  - Motion to approve - Kim Pirc
  - Seconded - Judith Kudia
  - 14ayes 0 neys
  - Working budget approved

## New Business

- Lincoln Loves Plainfield.
  - This is basically the no cook night, but will expand to additional businesses in general. Taking suggestions and names of business, contact people for any small business/restaurants. Take a look at Chamber to get additional small businesses. Wandering Dragon, Cheesecake shop (lemon blueberry), Could Makery do craft kits before holidays? Peter Rubi (even tie this will lincolnGrows), much of the strip by Peter Rubi, Strip by Makery
  
- Scarecrows
  - PTA supply frames, photo of teachers as the face,
  - Some teacher's classes may not get dressed, try to incentivise with prizes.
  - Mr. Hartman willing to have his face done.
  - Done by class and have themes across grade potentially. This would help in the case that a class has sparse donations.
  - Students drop off, and then room mom or designated point person can arrange decorating it with donations
  - Teachers that don't get a picture, use their classroom bit moji.
  - 2x2 fence post then plywood and laminated paper: for 40 fabs. Cost around \$500

- Venteran's Day Fundraiser
  - Nicole Bell can make boxes and cards. Boxes, filled and given to local vets. Cards can be mailed to non local vets. Done by preorder and the person picks up, fills and gives to who they want.
  - Valerie Lentz is checking with Easter Seals to see about local donations for people that don't know a vet personally.
  - Raw cost is \$5 and \$3. We will charge \$8 for the box. \$5 for card
  
- New Whiteboards for students?
  - Laura Pell is reaching out to some local companies to see about getting these donated as PTA does not have the budget for it.
  
- Class Party Zoom Event
  - Still do the goodie bags and some type of party/activity zoom. Play a game or 2 over zoom as a class. Have a small bag with an easy craft as well.
  - Want to get a good sense from the teachers of what they want for a party/holliday. Do teachers want to just do their own thing or do they want PTA
  
  - Some need for social interaction of the students. Perhaps an afternoon club type situation.
  - Can we have parent chaperones for social zooms
  
- Yearbook
  - HR will do a school pic shoot in Jan/Feb if needed for schools. Someone on the yearbook to come in to take teachers pics. Pictavo finally gave us the upload site.
  - Call out to parents, make a page on the PTA page with the upload site. Rotate themes/list themes.
  - PTA trying to rotate photo ops so that we get images of the kids at lincoln
  - Wondering about the classes. Things like star students. Or all about me bags. Get some zoom screenshots as well.
  
- Clarification on the 5th grade farewell. How the fundraising will work and such. This will be discussed next month's meeting in new business.
- As well as how material items/gift card donations get tracked and documented.

Farewell

Vanessa Adjourns the meeting 7:33pm